



Bal Bharati Public School, Navi Mumbai

(A constituent unit of Child Education Society (Regd.), Delhi)
Plot No. 5, Sector-4, Kharghar, Navi Mumbai, Pin-410210

July 01, 2024

Sub: Reorganization of Executive Committee of Parent-Teacher Association (PTA)

The Executive Committee (EC) of the school PTA is due for reorganization and the same will now be done as per Law and advice from the Education Department. The said reorganization is hereby notified and the rules in this regard are as follows.

- 1) There will be totally 15 parent representatives and 15 teacher representatives in the Executive Committee representing classes from Nursery to Class 12. The total number is at the rate of one parent & one teacher representative per class.
- 2) For selecting parent members, the following procedure will be followed.
 - a) There will be only one nomination per family irrespective of the number of children from that family studying in the school. Either the father or the mother who is already registered with the school can file nomination.
 - b) Teachers of BBPS Navi Mumbai who are also parents of BBPS Navi Mumbai cannot file nomination for the post of parent representative.
 - c) 50% of the posts of parent EC member shall be reserved for women. To ensure this requirement, nominations from classes PS, 1, 3, 5, 8, 10 and 12 will be open only for women. Nominations for classes Nursery, PP, 2, 4, 6, 7, 9 and 11 will be open for both.
 - d) One parent member of the EC shall be from the SC/ST category. During the year 2024-25, this reservation will apply to Class 7. The nominating parent shall attach a copy of valid caste certificate, issued by authorities in his /her own name, to the nomination form.
 - e) Parents who had been members of the EC during the years 2021 -22, 2022-23 and 2023-24 will not be eligible to file for nomination in the year 2024-25 as per Law.
 - f) If the number of (parent) nominations from each class exceeds one, then a draw of lots will be held in a meeting to be convened for this purpose. Only candidates who file valid nomination can attend the meeting for draw of lots. **No proxies will be allowed.**
 - g) If no valid nomination is received from parents for any particular class, then the school will nominate a parent from the said class.


- 3) Date schedule for election to PTA Executive Committee will be as follows.

Nomination opens on website	:	July 2, 2024 (Tuesday) 10:00 a.m.
Last date for nomination/withdrawal	:	July 4, 2024 (Thursday) 12:00 noon
Publishing of list of valid candidates	:	July 6, 2024 (Saturday) 09:00 a.m.
Draw of lots (if necessary)	:	July 9, 2024 (Tuesday) 10:00 a.m.
Declaration of result	:	July 9, 2024 (Tuesday) 4:00 p.m.

- 4) In case of any dispute, the decision of Principal as Chairperson, PTA, will be final.

- 5) The nomination form for election to the EC of PTA can be downloaded from the school website. It shall be filled by hand. The signed and scanned copy of the form to be sent to the school email id- bbpskhrnm@yahoo.com .
- 6) In case of withdrawal the mail to be sent to the same email id in a trailing mail before July 4, 2024 (Thursday) 12:00 Noon
- 7) Acknowledgement of your nomination form will be sent to you by mail.




Principal
BBPS Navi Mumbai &
Chairperson, PTA

C.C.: To all concerned