



# Bal Bharati Public School, Navi Mumbai

(A constituent unit of Child Education Society (Regd.), Delhi)  
Plot No. 5, Sector 4, Kharghar, Navi Mumbai, Pin: 410210.

## SCHEME OF ASSESSMENT AND PROMOTION POLICY (2024-25)

**CLASS: Nursery, PS & PP**

- No formal assessments.
- All are promoted

**CLASS 1 & 2**

## ASSESSMENT AND PROMOTION POLICY

- No formal assessments.
- CCE pattern will be followed to assess the students in two Periodic Intervals/Phases during the academic session as per RTE Act-2009, Chapter-5, Section-29.

### SCHOLASTIC

Four cycles of Written Revision Worksheets (Unit and Term wise) will be conducted in all the scholastic subjects.

The following are the parameters for informal assessment –

SUBJECT	PARAMETERS	Periodic Assessment 1		Periodic Assessment 2	
		MARKS	WEIGHTAGE	MARKS	WEIGHTAGE
LANGUAGE	Reading & Recitation	20	10	20	10
	Vocabulary & Handwriting	20	10	20	10
	Regularity	10	5	10	5
	Maintenance of Notebooks	10	5	10	5
	Class Performance	20	10	20	10
	Activity	10	5	10	5
	Project	10	5	10	5
				50	


SUBJECT	PARAMETERS	Periodic Assessment 1		Periodic Assessment 2	
		MARKS	WEIGHTAGE	MARKS	WEIGHTAGE
MATHS	Mental Ability	20	10	20	10
	Critical Thinking	20	10	20	10
	Regularity	10	5	10	5
	Maintenance of Notebooks	10	5	10	5
	Class Performance	20	10	20	10
	Activity	10	5	10	5
	Project	10	5	10	5
				50	

SUBJECT	PARAMETERS	Periodic Assessment 1		Periodic Assessment 2	
		MARKS	WEIGHTAGE	MARKS	WEIGHTAGE
EVS	Sensitivity Towards Environment	20	10	20	10
	Critical Thinking	20	10	10	10
	Regularity	10	5	10	5
	Maintenance of Notebooks	10	5	10	5
	Class Performance	20	10	20	10
	Activity	10	5	10	5
	Project	10	5	10	5
				50	

GRADING SCALE	
SCHOLASTIC GRADING	
MARKS RANGE	GRADE
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
BELOW 40	D (NEEDS IMPROVEMENT)

CO-SCHOLASTIC SUBJECTS	PERSONAL SKILLS
GENERAL KNOWLEDGE	COURTEOUSNESS
PHYSICAL EDUCATION	CONFIDENCE
ART EDUCATION	DISCIPLINE
VOCAL MUSIC	REGULARITY & PUNCTUALITY
DANCE	RESPECT & CARE OF BELONGINGS
LIBRARY	OBEDIENCE
COMPUTER	NEATNESS

GRADING SCALE	
CO-SCHOLASTIC/PERSONAL SKILLS	
GRADE	CONNOTATION
A	OUTSTANDING
B	VERY GOOD
C	GOOD

  
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### CLASS 3

#### ASSESSMENT AND PROMOTION POLICY

- Every student must have a minimum of 75% attendance, failing which he/she will not be allowed to sit in the final examination.
- Students will be discouraged from missing an assessment unless on grounds of extreme emergency like a contagious disease, a fracture etc.

#### PATTERN OF ASSESSMENT FOR CLASS 3

S.No	Name of the Examination	Total Marks	Period of Assessment/Exam	Result
1.	Internal Assessment I <ul style="list-style-type: none"><li>• Subject Enrichment Activities</li><li>• Multiple Assessments</li><li>• Project based Activities</li><li>• Portfolio</li><li>• Periodic Test</li></ul>	5 5 5 5 5	April-August	August Last Week
2.	<ul style="list-style-type: none"><li>• Mid-Term Exam</li><li>• Attendance</li></ul>	50 (Weightage 20 marks) 5 (Weightage 2.5 marks)	Second Week of September	October Third Week
3.	Internal Assessment II <ul style="list-style-type: none"><li>• Subject Enrichment</li><li>• Multiple Assessments</li><li>• Project based Activities</li><li>• Portfolio</li><li>• Periodic Test</li></ul>	5 5 5 5 5	September-December	December Last Week
4.	<ul style="list-style-type: none"><li>• Annual Exam</li><li>• Attendance</li></ul>	50 (Weightage 50 marks) 5 (Weightage 2.5 marks)	First Week of March	March Third Week

Average of both internal Assessments to be taken into consideration.

Total Marks according to weightage

25 Marks (Internal assessments 1 and 2)

20 Marks (Mid Term Exam)

50 Marks (Annual Exam)

05 marks (Attendance)

Total: 100

**Components of question Paper**

<b>Term Exam</b>	<b>Maximum Marks</b>	<b>Duration</b>	<b>Competency-based questions (MCQs, Case-based Questions, Source-based Question or any other similar type questions) (40%)</b>	<b>Objective type Questions (20%)</b>	<b>Short Answers /Long Answer Questions (40%)</b>
<b>Mid-term Exam</b>	<b>50</b>	<b>2 Hours</b>	<b>20</b>	<b>10</b>	<b>20</b>
<b>Annual Exam</b>	<b>50</b>	<b>2 Hours</b>	<b>20</b>	<b>10</b>	<b>20</b>

<b>Parameters of Internal Assessment</b>	
<b>Subject Enrichment Activities</b>	Poster Making
	Quiz
	Theme Based Art Activities
	Collage Making Activities
	Role Play
	Display Board Presentation
	Theatre/Dramatic Activities
<b>Multiple Assessment</b>	Debate/Declamation
	Poem Recitation (Hindi)
	Class Discussion
	Oral Test
	Listening Activities
	Poem Recitation (English)
	Group Activities
<b>Project Based Activities</b>	Speaking Activities
	Quiz
	Logical Thinking Activities
	Critical Thinking Activities
<b>Portfolio</b>	Problem-solving Activities
	Inference Making Activities
	Bal Sabha Activities
	Class Activities
<b>Periodic Test 1 &amp; 2</b>	Notebook Assessment
	Community Service Activities
<b>Mid Term Exam</b>	Quarterly Syllabus
<b>Annual Exam</b>	Term I Syllabus
	Term II Syllabus

Co-scholastic Subjects	Personal skills
General knowledge	Courteousness
Physical education	Confidence
Art education	Discipline
Vocal music	Regularity & punctuality
Dance	Respect & care of belongings
Library	Obedience
Computer	Neatness

Grading scale	
Co-scholastic/personal skills	
Grade	Connotation
A	Outstanding
B	Very good
C	Good
Scholastic grading	
Marks range	Grade
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
Below 40	D (Needs improvement)

The syllabus for the Mid Term and the Annual Examination will be separate.

- The Question Papers for both the terms will be set according to the term-syllabus.
- Computer Assessment will be Practical Based & Pen and Paper Test.
- Both GK and Computers will be categorized as Co Scholastic subjects.
- Marks in the main subjects will be included in the report card under Scholastic Subjects.
- Non-Scholastic grading scale for grades will be mentioned in the report card
- A student not eligible to be declared "Pass" will be declared "Promoted as per RTE" at the end of the session of a class provided.

  
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## CLASS 4 AND 5

### ASSESSMENT AND PROMOTION POLICY

In the entire session there will be two Periodic Tests (July and Nov/Dec), one Mid Term Examination (September/October) and an Annual Examination (February/ March).

Pen and paper test	Marks
Periodic test 1	10
Midterm exam	50
Periodic test 2	10
Annual examination	50

- Apart from these pen and paper tests regular Subject Enrichment Activity, Project Based Activity, Multiple Assessments Tests and Portfolio for the scholastic subjects will be conducted on regular basis.
- The details of Subject Enrichment Activities and Project Work are mentioned with the syllabus of each subject.
- Multiple Assessments will also be conducted for each subject in the form of spell check, listening, speaking, and writing activities, concept mapping, map work, diagrams etc. as per the subject's requirement. Subject teachers will be informing students from time to time about these assessments, giving the requisite guidelines for the same.
- Student's Portfolio assessment for each subject will consist of notebook assessment, class performance, and subject exploration.

#### Co-Scholastic Subjects

Co-Scholastic subjects will also be assessed throughout the year and grades for these subjects will be reflected with Mid Term and Annual Examination reports. For Computer/G. K., written examination (Pen and Paper exam) will be conducted during Mid Term and Annual Examination.

#### Co- Scholastic Subjects

1. Computer
2. General Knowledge
3. Dance
4. Music
5. Physical Education
6. Art/ SUPW
7. Library

#### Co- Scholastic Grades

Grade	Connotation
A	Outstanding
B	Very Good
C	Good

## Promotion Policy

To be declared "Pass" at the end of the session for promotion to the next higher class, a student must secure at least 33% marks in each subject i.e. 33 marks out of 100 in each subject. The distribution of 100 marks is as follows: -

Attendance of the student	05 Marks
Subject Enrichment Activities	05 Marks
Project Based Activities	05 Marks
Portfolio	05 Marks
Multiple Assessment Tests	05 Marks
Periodic Tests	05 Marks
Mid Term Examination	20 Marks
Annual Examination	50 Marks
Total	100 Marks

In the academic session every student must have a minimum of 75% attendance. Students will not be eligible to appear in the Annual Exam, if he/she has not put in at least 75 % actual attendance of the total attendance during the session up to the date of the Annual Exam. Marks will be awarded for the attendance as per the range mentioned below:

Attendance Range in of Percentage	Marks
96-100	5
91-95	4
86-90	3
81-85	2
76-80	1
Up to 75	NIL

- The promotion to the next higher class is also subject to the condition that a minimum of 25% of marks must be scored in Mid Term Examinations + Annual Examination i.e. 18 marks out of 70 in each subject.
- If a student of class 4 is not eligible to be declared "Pass" s/he will be declared "Promoted as per RTE" at the end of the session of a class provided.
- There will be a Pre-Annual examination for class 5, which will be conducted tentatively in the month of January or February. It is mandatory for all the students to appear for the same, as it is an integral part of assessment.
- If a student of class 5 is not eligible to be declared pass s/he will be detained in the same class as per the notification by the Education Department of Maharashtra.

  
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