



Bal Bharati Public School, Navi Mumbai

(A constituent unit of Child Education Society (Regd.), Delhi)
Plot No. 5, Sector 4, Kharghar, Navi Mumbai, Pin: 410210.

Admission (2024-2025) for Nursery

Date: 27.11.2023

Introduction

Bal Bharati Public School, Navi Mumbai (BBPS NM), is one of the core schools of Child Education Society (Regd.), Delhi. The CES manages 23+ schools and 3 training institutions across the country. BBPS NM is affiliated to the Central Board of Secondary Education, New Delhi (CBSE). Currently the school offers education from Class Nursery to Class XII with 2600 plus students on rolls. The school is ranked as one of the top ten schools of Navi Mumbai. BBPS NM aims at sustaining an environment wherein students can excel in scholastic activities, demonstrate superior learning, and develop intellectual capacities and skills that prepare them for service to the society.

We are pleased to inform you that for the academic session 2024-25, BBPS Navi Mumbai is opening admissions for Nursery. Parents are advised to carefully read the details as below and apply online from the school website only (<https://bbpsnavimum.balbharati.org>)

Points to note

- ❖ Nursery is three years before Class 1.
- ❖ There is no Management quota whatsoever. Admission for nursery will be only on the basis of lottery.
- ❖ Online registration during the specified period is a must for consideration for admission. **There will be no offline registration and admission.**
- ❖ Registration for admission is no assurance for admission.
- ❖ While registering online **non-refundable** payment of Rs.1500/- is to be made for processing further.
- ❖ Aadhar Card Number of the child or proof of registration for Aadhar Card is must to be part of lottery.

Age criterion

- ❖ **Nursery: Minimum age 3 years till 31st December 2024 (Born between 01.01.2021 to 31.12.2021)**

Timeline for admission

Online Notification	27.11.2023 (Monday) (10 a.m.)
Online Registration (through school website)	03.01.2024 from 3 p.m. to 16.01.2024 midnight (https://bbpsnavimum.balbharati.org)
Submission of Registration Form in the School Office (Hard Copy of the signed form)	04.01.2024 (Thursday) to 17.01.2024 (Wednesday) (10 a.m. to 1 p.m.) (All working days)
Selection through Lottery	20.01.2024 (Saturday) (11 a.m.)
Display of selected and waiting lists on the school gates and on the school website	20.01.2024 (Saturday) (4 p.m.)
Verification, Interaction and Admission	As per Date and Time Schedule in the Selection List.



Limits of residency:

- 1) Admission in Nursery is meant for residents of Kharghar – CBD Belapur. Such residents shall be residing within 5 km (radial) distance from the school.
- 2) However, staff wards, siblings, children of core CIDCO employees residing in other nodes and beyond the above radial distance will be permitted to submit registration. They are required to note, however, that no school bus service will be available in such nodes.
- 3) Valid proof of residence is a must for all admissions and shall be produced (if selected) for verification and record. Proof of residence shall be in the name of parent only.
- 4) **Admission will be cancelled if it is verified at any later stage that the provided address is false or is not in the name of parent.**

Reservation of seats

- ❖ As per agreement with CIDCO, 5% of the total seats in Nursery will be reserved for wards of employees of CIDCO, PAPs, employees of State Govt. and undertaking, employees of Central Govt. For the sake of convenient identification, this quota will be known as **Obligatory Quota**.
- ❖ **In the above said Obligatory Quota, children of direct employees of CIDCO would have the first claim.** If any seats remain vacant thereafter in the said Obligatory Quota, then children of PAPs, employees of State Govt. and undertaking, employees of Central Govt. would be considered in the above order only.
- ❖ All staff wards who are eligible for admission in Nursery will be admitted.
- ❖ All siblings of students who are currently studying in Bal Bharati Public School, Navi Mumbai will be admitted if they register, whatever be the number. The word "siblings" means only sister / brother from the same parent(s). **Cousins are not siblings. However, to be considered under this category, the applying parent shall not have any fee arrears pending against their name.**
- ❖ Admission in Nursery under all categories as above except siblings will be decided by lottery, if the number of applicants in each such category is more than the number of seats available at the end of online registration.

Details of number of seats available in Nursery

Sr.No.	Item	No. of seats Nursery
1	Total number of seats available for admission	144
2	Obligatory Quota (5% - Rounded up)	07
3	Staff Ward	As per valid registration
4	Sibling (only sister / brother from the same parent(s))	As per valid registration
5	Open Quota (Sr. No. 1 – (Sl. No. 2 + 3 + 4))	Number variable

Online registration

- ❖ The window for online registration will be open only from 3 p.m. of 3rd January 2024 (Wednesday) to Mid-night of 16th January, 2024 (Tuesday).
- ❖ Registration shall be done only by accessing the school website (<http://bbpsnavimum.balbharati.org>). *Registration made through any other link or outside the registration window referred above will not be valid and will be rejected.*



- ❖ Parents are cautioned against depending on misleading web links. The school will not be responsible in any manner for any indiscretion on the part of parents.
- ❖ For online registration, parents are advised to use any available web browser. Also, change the web browser if they find any difficulty in proceeding with registration. Further, parents are advised to use a desktop or a laptop while making registration, for the ease of viewing and making correct entries in the registration form.
- ❖ Every possible care has been taken to make online registration error free. **However, the school will not be responsible for any web or Internet or system related errors / issues of parents.**
- ❖ Separate online registration is required for each of the candidates who are twins, etc.
- ❖ Upon completing online registration, the parent is required to take a print out of the form.
- ❖ After printing the registration form, the parent shall sign the form.
- ❖ Submit the signed form at the special counter in the school office.
- ❖ Special counter will be open between 10 a.m. and 1 p.m. from 4th January, 2024 to 17th January, 2024 (Working Days Only). Receipt (Acknowledgement) issued against all such submission shall be kept safe for the entry in the school during the lottery process
- ❖ No registration will be deemed valid unless the registration form is submitted in the school as specified in the timeline.
- ❖ **If the candidate is a case of twins, etc., then the parent is expected to mark TWINS in the signed form submitted in the school office.**
- ❖ **No registration form submission will be accepted after 1 p.m. of 17th January 2024 (Wednesday).** Parents should not wait for the last minute to do registration-submission on any account.
- ❖ Applicants applying for consideration under Obligatory Quota shall submit employment certificate (original) along with the registration form.

Selection by lottery

- ❖ In each category of applications, if the number of applicants is more than the number of seats for that category, then selection for admission from that category will be based on lottery.
- ❖ Lottery will be conducted in the school **on 20th January 2024 (Saturday) at 11 a.m. for Nursery** in the presence of applicant parent. **No proxy will be allowed.** Parent shall bring acknowledgment slip of the registration form for the entry in the lottery. **No acknowledgment slip No entry.**
- ❖ Only one parent per child or per twins (as the case may be) will be allowed to be present for the lottery.
- ❖ Parent members of the PTA Executive Committee, Officials from the CIDCO and the Education Department will be invited to be present at the lottery.
- ❖ Lottery would be first conducted for Obligatory Quota and then for the General category.
- ❖ Any candidate, registered for Obligatory Quota and not selected would be considered for the General Quota.
- ❖ If any seat remains vacant at the lottery stage, it would be allocated only in the first week of June 2024.
- ❖ In the case of twins, whose applications are registered, if one child gets selected in the lottery then the other child too will be counted as selected **in the specified category of quota, subject to seats remaining vacant. If vacancy does not remain in the said quota category for the second child, then such child will be counted as selected against general seats remaining vacant at that point of lottery selection.**
- ❖ During lottery selection for general quota, if a twin child is selected but the other child could not be accommodated for want of a vacant seat in general quota, then the second child would be placed only at the top of wait-listed candidates. There will not be any automatic admission in such cases.
- ❖ At the end of lottery, a list of selected candidates and a list of wait-listed candidates would be prepared and displayed on the school notice board, and school website. One copy would be sent to CIDCO and the Education Dept. for their reference.



Procedure for admission confirmation

- ❖ Parents of the selected candidates must collect the admission form from school gate once the list of the selected candidate is been displayed. The filled up forms along with the below mentioned documents must be submitted at the time of admission.
- ❖ It is mandatory for both the parents to be present along with the child for the interaction at the time of admission confirmation.
- ❖ Parents of selected candidates will have to pay fees (as specified below) and submit documents (as specified) as per the date and time schedule given in the final list.
- ❖ If any vacancy exists at the end of the time window given, then such vacancy would be offered strictly as per position in the Waiting List.
- ❖ Admission is subject to verification of documents. If any document appears to be doubtful or incorrect, then the candidate's claim will be rejected and the wait listed candidate(s) would be called strictly as per their wait list position to avail admission. There will be no consideration for any relaxation.
- ❖ **Proof of employment:**
 - 1) All employment certificates shall specifically certify the current employment status of the parent.
 - 2) PAPs shall produce proper PAP certificate issued by relevant revenue authority of the Govt. of Maharashtra and the said certificate shall be as accepted by CIDCO.
- ❖ The school will not entertain any request for reconsideration if a candidate is disqualified upon verification of documents. No new documents would be allowed to be produced after the verification stage.
- ❖ Original birth certificate in the name of applicant student must be produced for verification. **Without original Birth Certificate, no claim for admission will be entertained.**
- ❖ If student's name is not there in the Birth Certificate, then a Notarized Affidavit in original has to be produced.
- ❖ Parents are advised and informed that no correction in the date of birth will be entertained after admission or at any time thereafter. Any such future request will mean that the date of birth submitted at the time of admission in Nursery was false and fabricated. School will report such matters to the police / education authorities.
- ❖ Self-attestation of documents is accepted. However, attestation by a Gazette officer / class I officer is advised.

List of documents to be submitted if selected for Admission	
1.	Municipal Birth Certificate (attested copy). Original Birth Certificate shall be produced for verification.
2.	Proof of Residential Address (attested copy)
3.	Proof of employment of parent(s) in original (Certificate issued by the organization)
4.	Proof of PAP (Project affected persons) status (attested copy)
5.	Proof of Sibling (Latest School identity card of the current student)
6.	Copies of Certificate of caste and Aadhar card
7.	Copy of Immunization Record
8.	Medical Certificate in original
Admission is subject to verification of the documents	



Availing school bus facility

- School bus facility is entirely optional.
- The facility will be provided subject to availability of seats in the existing bus route. No bus route will be extended on any account, nor will any new stop be added.

Fee Payment Details

- School Fees for the year 2024-25 is to be paid for the whole academic year.
- Upon selection by lottery, parent will have to pay an amount of Rs.1,16,020/- along with requisite documents to confirm admission.
- The above said amount of Rs.1,16,020/- will be payable only by demand draft / pay order.
- The Demand Draft / Pay Order for the amount is to be paid in favour of "**Bal Bharati Public School Fund A/C**".



Dumer

Principal

**Bal Bharati Public School
Kharghar, Navi Mumbai**