

Bal Bharati Public School, Navi Mumbai

July 3, 2023

Sub: Reorganization of Executive Committee of Parent-Teacher Association (PTA)


The Executive Committee (EC) of the school PTA is due for reorganization and the same will now be done as per Law and advice from the Education Department. The said reorganization is hereby notified and the rules in this regard are as follows.

- 1) There will be totally 15 parent representatives and 15 teacher representatives in the Executive Committee representing classes from Nursery to Class 12. The total number is at the rate of one parent & one teacher representative per class.
- 2) For selecting parent members, the following procedure will be followed.
 - a) There will be only one nomination per family irrespective of the number of children from that family studying in the school. Either the father or the mother who is already registered with the school can file nomination.
 - b) Teachers of BBPS Navi Mumbai who are also parents of BBPS Navi Mumbai cannot file nomination for the post of parent representative.
 - c) 50% of the posts of parent EC member shall be reserved for women. To ensure this requirement, nominations from classes PS, 1, 3, 5, 8, 10 and 12 will be open only for women. Nominations for classes Nursery, PP, 2, 4, 6, 7, 9 and 11 will be open for both.
 - d) One parent member of the EC shall be from the SC/ST category. During the year 2023-24, this reservation will apply to Class 8. The nominating parent shall attach a copy of valid caste certificate, issued by authorities in his /her own name, to the nomination form.
 - e) Parents who had been members of the EC during the years 2020-21, 2021 -22 and 2022-23 will not be eligible to file for nomination in the year 2023-24 as per Law.
 - f) If the number of (parent) nominations from each class exceeds one, then a draw of lots will be held in a meeting to be convened for this purpose. Only candidates who file valid nomination can attend the meeting for draw of lots. **No proxies will be allowed.**
 - g) If no valid nomination is received from parents for any particular class, then the school will nominate a parent from the said class.
- 3) Date schedule for election to PTA Executive Committee will be as follows.

Nomination opens on website	: July 3, 2023 (Monday) 03:00 p.m.
Last date for nomination/withdrawal	: July 10, 2023 (Monday) 10:00 a.m.
Publishing of list of valid candidates	: July 11, 2023 (Tuesday) 2:00 p.m.
Draw of lots (if necessary)	: July 14, 2023 (Friday) 09:00 a.m.
Declaration of result	: July 14, 2022 (Friday) 2:00 p.m.

- 4) In case of any dispute, the decision of Principal as Chairperson, PTA, will be final.
- 5) The nomination form for election to the EC of PTA can be downloaded from the school website. It shall be filled by hand. The signed and scanned copy of the form to be sent to the school email id- bbpskhrnm@yahoo.com .
- 6) In case of withdrawal the mail to be sent to the same email id in a trailing mail before July 10, 2023 (Monday) 10:00 a.m.
- 7) Acknowledgement of your nomination form will be sent to you by mail.




Principal, BBPS Navi Mumbai
& Chairperson, PTA

C.C.: To all concerned

Bal Bharati Public School, Navi Mumbai

Nomination Form - Election 2023-24 for PTA Executive Committee (EC)

Name : Mr. / Mrs. / Ms. _____

Relationship with student : Father / Mother
(Choose one option and score out the others)

Contact Tel. Number : _____

E-mail id : _____

Name of student : _____

Class: _____ Section: _____

Details of sister / brother (of the above student) studying in the school

Name	Class	Division

1. I certify that I am a bonafide parent
2. I certify that I am the only member of the family submitting nomination.

Date: _____ Signature: _____

Verification (for office use only)

Student is on roll : Yes / No

Nominee's status : Confirmed as _____ / Not confirmed

Nomination received from family member : Yes / No

If yes, then the second nomination is received from : _____

Nomination is : In order / Not in order

Principal

ACKNOWLEDGEMENT: Election 2023-24 for PTA Executive Committee (EC)

Received nomination from Mr. / Ms. _____

Date & time of receipt of nomination : _____

Signature of receiver : _____