

Bal Bharati Public School, Navi Mumbai

Mid Term Assessment 2021-22

Circular for Parents (Classes 6 -12)

Date: 27/08/2021

- The **Mid Term Assessment** for Classes 6-12 is scheduled from **20 September 2021, Monday**.
- The Assessment for all classes will be in the Online mode.
- Kindly ensure timely submission of all assignments, activities, projects and so on.
- For classes 6-8, Computer is now a skill subject and will be a part of Scholastic Assessment.
- Students **will not** have regular online classes during the assessment days.
- Assessment Timing will be from 12:00 noon - 2:00 pm (Prayer and settlement time 15 min, writing time 1.5 hours and uploading time 15 minutes)
- The sequence to attempt and submit the google forms of Mid Term Assessment is as follows:
 - Join the meet – 12:00 noon
 - Writing time - 12:15 pm -1:45 pm
 - Uploading of Answer sheets – 1:45 pm - 02:00 pm
- You need to ensure that there is availability of devices and proper internet connectivity during online assessment.
- Students must join in Google Classrooms **only** with their official school IDs. ***Check the G-Suite password well before the first paper of Mid Term Assessment.*** As already informed, the password has to be changed every three months. **The request to reset the password on the day of assessment will not be entertained.**
- The link will be provided in Examination Classroom, under the heading, “**Mid Term Assessment 2021-2022**”.
- Maximum Marks for assessment is 40.

For class 10 & 12	50% Subjective questions and 50% objective questions
For Classes 6-9 and 11	60% Subjective questions and 40% objective questions
- There are separate links for Objective and Subjective questions. Ensure that students have attempted and submitted both sections.
- It is advisable to first attempt the Objective section, submit the form and then proceed to the Subjective section.
- For subjective questions, students are required to write their answers in loose foolscap sheets and upload the same in **PDF format only** as a single file. Ensure that the PDF is clear and readable. **Preferably, Adobe Scan App** should be used for scanning the document and converting to PDF format
- All students are required to write page numbers in the top right corner of their loose sheet. The page numbers **MUST BE** visible in the uploaded file.

- The size of the **PDF file** should be **less than 10 MB**.
- Students will have to attempt all questions within given time.
- Students are not allowed to get help from any resources. They will be traced if they are attempting to do so.
- Parents are requested to act as invigilators to monitor the students and actively prevent them from indulging in any unfair means while they attempt the online assessment. At any cost, **students shall not be allowed to develop the habit of using unfair means.**
- While attempting subjective paper, parents/guardians are required to sign with date and time in the foolscap paper twice:
 - i. On the first page before writing the assessment
 - ii. On the last page after completing the assessment.
- It is mandatory for all the students to **SWITCH ON** their camera throughout the assessment. While attempting the subjective paper, the focus of the camera should be on the student writing the paper and not only on the face.
- Students will have only one attempt to submit, re-submission will automatically invalidate their attempt.
- Once the student submits the Google form, he / she must leave the classroom after getting confirmation from the class teacher.
- **No retest will be conducted.**
- It is important to file up all the answer sheets and keep them safely. **You need to produce it in the school as and when asked for it.**


Principal

