

# Bal Bharati Public School, Navi Mumbai

June 26, 2018

## Sub: Reorganization of Executive Committee of Parent-Teacher Association (PTA)

The Executive Committee (EC) of the school PTA is due for reorganization and the same will now be done as per Law and advice from the Education Department. The said reorganization is hereby notified and the rules in this regard are as follows.

- 1) There will be totally 14 parent representatives and 14 teacher representatives in the Executive Committee representing classes from Mont I to Class XII. The total number is at the rate of one parent & one teacher representative per class.
- 2) For selecting parent members, the following procedure will be followed.
  - a) There will be only one nomination per family irrespective of the number of children from that family studying in the school. Either the father or the mother or the guardian who is already registered with the school can file nomination.
  - b) Teachers of BBPS Navi Mumbai who are also parents of BBPS Navi Mumbai cannot file nomination for parent representative post.
  - c) 50% of the posts of parent EC member shall be reserved for women. To ensure this requirement, nominations from all odd number classes (Mont I, Classes 1, 3, 5, 7, 9 and 11) will be open for both men and women. Nominations for all even number classes (Mont II, Classes 2, 4, 6, 8, 10, and 12) will be open only for women.
  - d) One parent member of the EC shall be from the SC/ST category. During the year 2018-19, this reservation will apply to Class 5. The nominating parent shall attach a copy of valid caste certificate, issued by authorities in his /her own name, to the nomination form.
  - e) Parents who had been members of the EC during the years 2015-16, 2016-17 and 2017-18 will not be eligible to file for nomination in the year 2018-19 as per Law.
  - f) If the number of (parent) nominations from each class exceeds one, then a draw of lots will be held in a meeting to be convened for this purpose. Only candidates who file valid nomination can attend the meeting for draw of lots. **No proxies will be allowed.**
  - g) If no valid nomination is received from parents for any particular class, then the school will nominate a parent from the said class.

- 3) Date schedule for election to PTA Executive Committee will be as follows.

Nomination begins on / at	: July 2, 2018 (Monday) 10:00 a.m.
Last date for nomination/withdrawal	: July 5, 2018 (Thursday) 12:00 Noon
Publishing of list of valid candidates	: July 5, 2018 (Thursday) 4:00 p.m.
Draw of lots (if necessary)	: July 7, 2018 (Saturday) 10:00 a.m.
Declaration of result	: July 7, 2018 (Saturday) 10:30 a.m.

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- 4) In case of any dispute, the decision of Principal as Chairperson, PTA, will be final.
- 5) The nomination form for election to the EC of PTA will be available for download from the school website (new) with effect from 4 p.m. of June 30, 2018 (Saturday).
- 6) Nomination form will also be provided through the student with effect from 9 a.m. of July 2, 2018 (Monday), if the parent makes a request in writing to the Principal for the issue of nomination form. The request shall only be made on a plain paper (hard copy) providing necessary details. No email or other modes of request will be entertained.
- 7) The nomination form shall be filled by hand and submitted at the school reception from July 2, 2018 (Monday) to July 5, 2018 (Thursday) only on working days between 9.00 a.m. to 12.00 Noon. No nomination received after 12:00 Noon of July 5, 2018 (Thursday) will be accepted.
- 8) Acknowledgement would be provided at the time of filled up nomination form. The acknowledgement slip shall be compulsorily produced to attend the lottery session.



*R. Ganu*  
26/6/18  
Principal, BBPS Navi Mumbai  
& Chairperson, PTA

C.C.: To all concerned

URL for school website is <http://bbpsnavimum.balbharati.org/>